

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Guidance for the use of the WHO Risk Assessment tools in the context of COVID-19 - FEI version

Guidance for FEI Event organisers ("OCs") during the current outbreak of COVID-19

In view of the current outbreak of COVID-19, this disease-specific and event-specific risk assessment and mitigation checklist has been developed by WHO for use by host countries and event organizers, to assess the specific risk of COVID-19.

The FEI has slightly adapted the wording in the document, mainly by replacing the initial term "mass gathering sporting event" by "FEI Event".

Under the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, which applies to all FEI Events taking place after 1 July 2020, all OCs of FEI Events must carry out a risk assessment of their Event in terms of Covid-19 transmission, using the present document.

The following risk assessment and mitigation checklist should be used in conjunction with the "WHO Mass Gathering Sports Addendum Guidelines" - OCs should consider the term "mass gathering" in it as synonym of "FEI Event" in this context.

In order to accurately provide answers the following risk assessment and mitigation checklist, OCs must be knowledgeable on the current COVID-19 outbreak. OCs should reference the daily global COVID-19 situation reports provided by WHO as well as the national COVID-19 situation reports, if available.

The tool must be completed in this Excel spreadsheet (see following tabs), as the scores are automatically calculated there. Once the tool is completed, the scores received in the Excel spreadsheet for both sections will appear in the decision matrix found on the final tab ("Overall risk scores") for the Event's overall risk score to be determined.

It must be ensured that this risk assessment is conducted with input from local public health authorities and that the necessary personnel with expertise in mass gatherings, risk assessment, epidemiology, and infectious disease control measures are included from the initial stages of planning.

For the final determination, factors under consideration include:

- the current stage of the COVID-19 outbreak and known transmission dynamics
- the geographical distribution and number of participants, and their individual risk profile
- the risk assessment tool
- the mitigation measures that are currently in place or feasible and any discipline-specific guidance issued by the FEI.

It is important to remember that while mitigation measures can reduce the risk of COVID-19 infections, they cannot completely eliminate the threat. It is WHO's view that all countries with community transmission should seriously consider postponing or reducing sport events that bring people together and have the potential to amplify disease, and support the recommended best practice of physical distancing. Any decision will be supported through the use of WHO tools, in particular this risk assessment tool.

If movement restrictions and further national measures have been established in the country, the risk assessment does not apply.

However, when the process of re-opening/conducting mass gatherings is being considered post movement restrictions, it will be key to ensure any decisions are based on a risk assessment, such as the WHO Mass gatherings COVID-19 risk assessment.

Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? (single venue = 0; multiple venues = 1)	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? (NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID-19 (eg, contact sports)?	0	0
Will the event be held indoors? (Yes = 1; No = 0)	0	0
Total COVID-19 risk score		2

Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score Yes/Completed (2), Maybe/In progress (1), No/Not considered (0)	Weighting	Total score	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the latest available guidance on the COVID-19 outbreak (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	2	1	2	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	2	1	2	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	2	1	2	
Event emergency preparedness and response plans	Has a contingency medical response plan for COVID-19 been developed for the Event?	2	3	6	
	Does the contingency medical response plan include information about how attendees should interact with the host country healthcare system (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	2	3	6	
	Is there an Emergency COVID-19 Outbreak Response Coordinator/Team in the OC or other structure for the Event with defined roles and responsibilities, coordinating the health preparedness and response planning for the outbreak?	2	2	4	
	Has the host country or OC requested support from WHO and/or local public health authorities ?	2	3	6	
	Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	2	3	6	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	2	3	6	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	2	3	6	

	If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:				
	Is there a procedure for athletes or spectators to clearly identify whom to contact and how to do so if they or other Event participants feel unwell?	2	3	6	
	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	2	3	6	
	Are first-aid services or other medical services in-place and equipped to support patients with respiratory symptoms?	2	2	4	
	Are there isolation rooms or mobile isolation units available onsite?	0	2	0	
	Are there any designated medical facilities that manage patients with COVID-19 infection in the host country?	2	2	4	
	Are there transportation services with trained medical professionals available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	2	2	4	
	Has a cleaning schedule been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	2	3	6	
	Are there established screening measures , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	0	3	0	
	Is the host country conducting COVID-19 laboratory diagnostic tests ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	2	3	6	
	Does the host country have a national public health emergency preparedness and response plan that can address severe respiratory diseases, including COVID-19?	1	2	2	
	Is there a preliminary agreement by the host country to provide care for any COVID-19 cases connected with the Event?	2	3	6	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	2	3	6	
Stakeholder and partner coordination	Is there an established mechanism for collaboration and coordination between the health and security sectors , which is considered as crucial?	2	2	4	
	Are there agreed, clear and easily understood processes in place for reporting to external multi-sectoral stakeholders (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	2	2	4	

Command and control	Is there a decision-making authority/body and an agreed procedure to modify, restrict, postpone or cancel the Event related to the evolving COVID-19 outbreak?	2	3	6	
	Are there arrangements to activate a strategic health operations centre if there are suspected COVID-19 cases in connection with the Event?	2	2	4	
	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	0	3	0	
Risk communication	Is there a risk communication strategy for the Event in regard to COVID-19?	2	3	6	
	Is there a designated person(s) to lead media activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	2	2	4	Martina Brüske - 00491777532625
	Has there been monitoring of national and international media and social media established for rumours to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	0	2	0	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	0	2	0	
Public health awareness of COVID-19 before and during the event	Has public health advice on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	2	3	6	
	Has information on the at-risk populations been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	2	3	6	
	Has public advice included information on the meaning of the following measures: quarantine, self-isolation and self-monitoring ?	2	2	4	
Surge capacity	Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?				
	Do these surge arrangements include funding for mitigation measures?	1	3	3	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	2	3	6	
	Do these surge arrangements include training of extra staff?	0	2	0	
	Do these surge arrangements include volunteers?	1	2	2	
Specific mitigation measures	Will there be daily health checks of athletes/competitors?	0	2	0	
	Will the athletes be separated from other groups , such as officials, support staff and spectators, to limit transmission?	2	2	4	
	Are there measures in place to limit the sharing of equipment, water bottles, towels, etc. ?	2	3	6	
	Will athletes be given closed containers to allow for the safe disposal or storing of all hygienic materials (e.g. tissues, towels, etc.)?	2	3	6	
	Will the Event have designated seating for all spectators?	2	3	6	

	Does the designated seating provided allow for physical distancing between spectators (minimum of 1 metre)?	2	2	4	
	Have pre-travel health checks been performed on all athletes to ensure underlying co-morbidities, medications, allergies, etc. are documented?	1	2	2	

Sum of mitigation measures	179
Total mitigation score (%)	81

179

Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	81
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Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very low</u> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>low</u> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>moderate</u> . Recommend <u>significant</u> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>high</u> . Recommend <u>significant</u> efforts to improve <u>both</u> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <u>very high</u> .



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03.11.2021

CDI4*/CSI3* SIGNAL IDUNA CUP | Westfalenhallen Dortmund – Mitigation Plan

List of measurements and actions that will apply during the event in order to mitigate the risk of COVID-19 transmission:

1. Only people **without symptoms** of illness have access to the event.
2. | All athletes, grooms, horse owners and spectators have to provide a **proof of attendance** before entering the venue. A separate proof of attendance must be handed in every day. There are also different coloured wristbands for each day. The proofs of attendance will be kept for 14 days and, in case of suspicion of Covid-19, will be made available to the local health authority.
3. A maximum of 5000 spectators per event section, in addition to the athletes and their grooms, are allowed every day. The event sections are separated in Day event and Night event.
4. There are two separate entrances for riders and three for spectators.
5. At the entrance everyone gets a **nose-and-mouth mask**. They are compulsory throughout the show grounds, the warm-up area, the stable areas, the catering area and the sanitary facilities, which may also only be accessed by persons wearing nose-and-mouth masks. The riders are excluded during the preparation of their horses and their competitions.
6. One groom is allowed for two starting horses.
7. **Hand sanitizer stations** are at every entrance, on the sanitary facilities and distributed across the entire event area.
8. The **minimum distance of 1,5 meters** must be observed. Persons living in a common household or working together are not subject to this rule.
9. Posters in every corner explaining how to wear a mask and contact information in case somebody does not feel well. And everyone have to follow the signs to avoid unnecessary contacts.
10. The instructions of the security personnel must be followed. Otherwise the immediate exclusion of the event shall take place.



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11. Dogs must be kept on a leash on the entire show ground outside. Dogs are not allowed inside of Westfalenhalle.
12. Prize-giving ceremonies will take place in consideration of the distance rules.
13. In the judges' tables, plexiglass panes will be installed to separate the judge and the person recording the scores.
14. The **show office** can be contacted by phone or via www.my.equi-score.de . Personal contact should be avoided. Otherwise the show office must be entered individually.
15. There is **one warm-up area**. Based on the distance rules.
16. All officials will have to wear a mask. The judges are excluded during their work on the judges' tables.
17. Food and beverages will be available at the exhibition hall on the show ground. Food and beverages for VIP Guest will be available at VIP area. Seating with sufficient spacing between tables will be provided.
18. An ambulance will be placed in the event.
19. During the events there will be a person responsible only to supervise and control all regulations on daily basis.
20. The **general rules** apply in order to reduce the spread risk of Covid-19
 - Wash your hands frequently. Regularly and thoroughly wash your hands with soap or clean them with disinfectant.
 - Distance of at least 1,5 meters between yourself and all other persons who are coughing or sneezing
 - Do not touch eyes, nose and mouth.
 - Cover your mouth and nose with your bent elbow or tissue when you cough or sneeze.
 - Wear the nose-and-mouth mask.

Contact of the OC in regard to these measurements at the CDI/CSI:

Niklas Droste | +49 162 1010284 | ndroste@escon-marketing.de

I. DENOMINATION OF THE EVENT

Venue: Dortmund

Date: 09/12/2021 - 12/12/2021 NF: Germany

Indoor: ☒ Outdoor: ☐

EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input checked="" type="checkbox"/>		
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input checked="" type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIOPI <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship ☐ Games ☐

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 19th November 2019
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2021
- FEI Veterinary Regulations, 14th edition, 1 January 2018, updates effective 1st January 2021
- The Jumping Rules and its Annexes, 26th edition, 1st January 2018, updates effective 1st January 2021
- <https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2020 – to be applied also for 2021
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202020.pdf>
- Longines Rankings – Groups Categories 2020 – to be applied also for 2021
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202020.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1st July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 21/10/2021, updated on 22/10/2021.



Marco Fusté
Jumping Director

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name TurniERGemeinschaft Dortmunder Reitverein e.V.
and
Name ESCON - Marketing GmbH
Address Europa-Allee 12
D-49685 Emstek
Telephone: +49 (0) 4473 – 94 11-250
Fax: +49 (0) 4473 – 94 11 119
Email: meldestelle@escon-marketing.de
Website: www.escon-marketing.de

Contact Details Show Ground:

Address: Rheinlanddamm 200 (Westfalenhallen Dortmund), 44139 Dortmund
(for navigation system please enter "Strobelallee 45",
44139 Dortmund)
Telephone: will be given with the definite time-table
GPS Coordinates: Latitude: 51.49685 N, Longitude: 7.45690°E

Accessibility Details:

Arrival by road: direct connection via the B1 (A40) to the motorways A1 (Hansalinie),
A45 (Sauerlandlinie), A2 (Berlin - Hanover - Dortmund - Oberhausen),
A42 (Duisburg - Dortmund), B1 (A44) (Dortmund - Kassel).
Arrival by train by ICE, Intercity, Eurocity from almost all cities to the Dortmund main
station.
Arrival by plane airport Dortmund: approx. 12 km
airport Düsseldorf: approx. 63 km
airport Köln/Bonn: approx. 96 km

2. ORGANISING COMMITTEE

Honorary President: ./.
President : Dr. Kaspar Funke
Show Secretary: ESCON-Marketing GmbH
Press Officer: ESCON-Marketing GmbH

3. EVENT DIRECTOR

Name: Dr. Kaspar Funke
Address: Europa-Allee 12 in 49685 Emstek
Telephone: +49 (0) 4473 – 94 11 250
Fax: +49 (0) 4473 – 94 11 119
Email: meldestelle@escon-marketing.de

4. STABLE OFFICE

Name: Malte Bauer
Mobile: +49 (0) 162 – 10 10 270
Email: meldestelle@escon-marketing.de

5. ANNOUNCER

Name: Wolfgang Kohne
Mobile: +49 (0) 162 – 1 73 62 27
Email: wolfgang.kohne@googlemail.com

V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the online FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10056290	Heiko Koolman	GER	3	heiko.koolman@t-online.de +49.171 3644976
		Ground Jury Member	10114213	Sabine Bunk	GER	2	sabine_bunk@gmx.de +49.172 5638314
		Ground Jury Member	10165999	Kassandra Mohr	GER	2	mohr.ruebe@t-online.de +49.173 2329494
2	Foreign Judge	Foreign Judge	10115480	Andrew Pollard	GBR	3	andpoll@hotmail.co.uk
3	Foreign Technical Delegate	Foreign Technical Delegate		N/A			
4	Course Designer	Course Designer	10053122	Martin Otto	GER	3	Motto-muenster@web.de +49 170 736 31 50
		Assistant Course Designer		Heinz-Gerd Wöhrmeyer	GER	nat.	
		Assistant Course Designer		Werner Hölscher	GER	nat.	
5	Chief Steward	Chief Steward	10051928	Klaus Verbarg	GER	3	Klaus_verbarg@web.de +49.177 866 37 60
6	Foreign Steward	Foreign Steward		N/A			
7	Assistant Steward	Assistant Steward	10115530	Veronika Kelemenova	SVK	2	kelemen.veronika26@gmail.com
		Assistant Steward	10093343	Susanne Lange	GER	3	susannelange@outlook.com +49.151 12409341
		Assistant Steward	10051914	Diana Münnich	GER	3	dmuennich@fn-dokr.de +49.171 3466600
		Assistant Steward	10051924	Marc Nitschke	GER	2	+49.171 9382167 buergermeister@gemeinde-uebersee.de
		Assistant Steward	10053087	Katharina von Stetten	GER	3	kchvst@web.de +49 172 3612279
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10049007	Richard Hirschhäuser	GER	3	Feivet125@web.de +49.171 776 35 10
9	Veterinary Service Manager (VSM) / Treating Veterinarian	Veterinary Service Manager/FEI Permitted Treating Veterinarian	10180074	Björn Fritz Freese	GER		bjoernfreese17@gmail.com +49.175 1982264
10	Medical Doctor	Medical Doctor		Dr. med. Thorsten Lang	GER		dr-lang@web.de +49.151 122 880 88
11	Farrier	Farrier		Stefan van Hoorn	GER		info@bullhead-tools.com +49.177 50 63 108
12	NF Delegate	NF Delegate		Heiko Koolman	GER		

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level may not enter another CSI star level at the same Event.

Horses may take part in national Competitions and international Competitions at the same Event only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s). Horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
CSI 5*	60%	20%	20%
CSI 4*	50%	25%	25%
CSI 3*	40%	30%	30%
CSI 2*	30%	30%	40%
CSI 2* Open, option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
CSI 2* Open, option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

Longines Rankings

The Longines Rankings number 248, established three (3) months prior to this Event will be used for the invitation of Athletes. Athletes are invited through the FEI online Invitation System for Jumping in accordance with the CSI Invitation Rules (refer to Jumping Rules Annex V)

CSI star level: 3*

Maximum number of Athletes to be invited: 85, plus an additional number of 15 athletes **not** admitted to the Large Tour (competition 8, 9 and 10)

Maximum number of Horses that may be entered: 255, plus an additional number of 45 horses **not** admitted to the Large Tour (competition 8, 9 and 10),

Maximum number of Horses per Athlete: 3

Maximum number of Athletes invited	No. of Athletes from the Longines Ranking	No. of Athletes selected by the host NF	No. of OC Invitations
85, plus an additional number of 15 athletes not admitted to the Large Tour (competition 8, 9 and 10)	35	25	25, plus an additional number of 15 athletes not admitted to the Large Tour (competition 8, 9 and 10)

(OCs will be permitted to invite a limited number of additional Athletes, if, at the closing of entries, the maximum number of Horses that may be entered has not been reached. For details, please see the "Implementation of the FEI Online Invitation System for Jumping Guidelines".)

FEI Wild Cards:

CSI5*: 1

CSI4*/CSI3*/CSI2*: 2

Connected Events:

There are no connected Events in this show ☒

Section 1: Compulsory Invitations

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4th Sunday prior to the Event.

Section 2: Home Athletes selected by the host NF

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3rd Wednesday prior to the week of the Event.

Section 3: OC Invitations

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3rd Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5th Sunday prior to the event.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

CSIYH1*

Admitted are all athletes of the CSI3* (max. 100 athletes). In case a CSI3* athletes will not bring a horse for the CSIYH1*, **additional** athletes may be invited.

Number of horses per athlete: 2, however per age-group 1 (1 6 year old horse and/or 1 7 year old horse)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Participation Restrictions:

Each horse may be started once per day.

CSI Am A

Admitted Athletes (max: 50):

1. Approx. 15 foreign Athletes, who have been invited by the OC through their home NF
2. Approx. 35 German Athletes, who have been invited by the OC.
3. All Athletes:
 - Number of horses per Athlete: 3 horses, however, max. 2 horses per competition. In total a horse may be started max. 3 times during the event.
 - The Athlete must be the owner of the Horse(s) with which he competes. Ownership may be extended to the immediate family members.
 - The Athlete must possess a valid license granted by his NF.
 - An "Amateur Owner's" license will only be granted by NFs to an Athlete who has formally signed a statement that he does not earn money for riding other people's Horses, giving riding lessons, riding sponsored Horses, or for publicity or commercial purposes, etc. The buying and selling of Horses, as well as receiving prize money in cash, are not forbidden providing they do not constitute the Athlete's only source of income.
 - Athletes are only admitted to CSIAm competitions and are excluded from international competitions at this event.
 - The "Amateur Owner" status limits participation in other Competitions and Championships. Athletes having obtained or renewed the "Amateur Owner" license, will not be allowed to continue participating as an Amateur during the current calendar year if they have taken part in international or national Competitions in which the height of obstacles in the initial round is 1.50 m or greater.
 - An Athlete may apply to his NF to reinstate his Amateur Owner license after a waiting period according to the regulations of the NF but under no circumstances during the same calendar year.
 - For further information please get in contact with:
ESCON-Marketing GmbH, Niklas Droste, Europa-Allee 12, 49685 Emstek,
Tel.: +49.4473 - 9411-250, Fax: +49.4473 - 9411 119, E-Mail: meldestelle@escon-marketing.de

One (1) groom per athlete.

Participation Restrictions/Information:

- Each horse can be started once a day, in total each horse may be stated three times during the event.
- Within the tours an athlete may change, i. e. he/she may ride in a Small Tour competition (1,15 m) on two days and in a Medium Tour competition (1,25 m/1,35) the third day. However, it is not allowed to start a horse in a Small Tour competition (1,15 m) and Large Tour competition (1,40 m) or vice versa.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

- | |
|--|
| <ul style="list-style-type: none">• German Athletes have to enter through the German Entry System NeOn! Entries of German Athletes will then be uploaded into the FEI Online Entry System! |
|--|

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 251 of the FEI Jumping Rules, 26th edition, updates effective 1st January 2021.

Deadlines for Entries:

Definite Entries:

German System NeOn: 15/11/2021 (only German athletes)

FEI Entry System: 18/11/2021

Last date for substitutions: **09/12/2021**, 1 hour prior to the horse inspection

Entry fee per horse (per category):

VAT excluded

Entry fee per horse (VAT excluded):

CSI3*: € 290,00

CSIYH1*: € 140,00

Stabling fee per horse:

CSI3*/CSIYH1* € 160,00

VAT

CSI3* (7 %): € 20,30

CSIYH1* (7 %): € 9,80

Stabling (19 %): € 30,40

Total fee per horse:

CSI3*: € 500,70

CSIYH1*: € 340,20

Entry fee and fee for power supply

- of German Athletes will be subject to direct credit through the German online system NeOn.

- of Foreign Athletes will be due on site at the latest.

Further compulsory fees for horses and athletes as well as further other fees - if applicable – (see below) will be invoiced in addition on site.

CSIAm A (incl. box, entry fee, manure disposal and EADCMP-fee):

per horse: 1.500,00 € (incl. VAT).

The entry fee has to be paid on receipt of the OC's invoice before the event starts.

Contact details:

Name: ESCON-Marketing GmbH
Niklas Droste
Telephone: +49 (0) 4473-94 11 250
Fax: +49 (0) 4473-94 11 119
Email: meldestelle@escon-marketing.de

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules, 26th edition, updates effective 1st January 2021, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee ☒ CSIAm A
Not included in entry fee ☒ CSI3*/ CSIYH1*
 - Lower Level Events (CIMs) CHF 18 per horse per event
 - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal € 40,00 per horse
- Fee for health/customs-related documents for Horses (only if requested) € 70,00 per horse

All aforementioned amounts are including VAT

Total maximum fee per horse: € 40,00 + EADCMP fee (CSI3*/ CSIYH1*) + € 70,00 fee for health/customs-related documents if requested

Compulsory fees per athlete:

- NF fee N/A
- NF medication control programme fee N/A
- Fee for lorry parking € 120,00 per lorry/caravan
- Fee for electric hook-up for lorry € 80,00 per lorry/caravan

All aforementioned amounts are including VAT

Total maximum fee per Athlete: € 200,00 (incl. 1 parking site and one hook-up)

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. Please specify if price per bale or other quantity.

Hay: not available
Straw: not available
Shavings: * € 10,00 per bale (1st bedding free)
Additional box for a horse: * € 297,50 per box plus manure disposal
Tack box: * € 297,50 per box
Health papers: * € 70,00 per horse
VIP entry right: * € 195,00 per band
Infringement of smoking ban: € 50,00 per incident

- ** For EADCMP fee no VAT will be levied and it will not be shown on the invoice separately.
- * All aforementioned amounts are including VAT

All aforementioned amounts are including VAT

VAT number of the organiser: DE 117 76 96 11

Tax-number of the Organiser: 56/270/54200

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged:

€ 297,50 per horse

VIII. TIMETABLE

Competitions must not start before 08:00 h and must not finish after 23:00 h, unless prior approval is granted by the FEI.

As per Jumping Rules Annex VI: combined competitions are not permitted.

The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).

	Day	Date	Time
• Opening of stables	Thursday	09/12/2021	12.00 h
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>			
* CSI3*/CSIYH1*	Thursday	09/12/2021	13.00 h to 17.30 h
* CSIAm A	Thursday	09/12/2021	13.00 h to 17.00 h
• Horse Re-Inspection			
* CSI3*/CSIYH1*/CSIAm A	Friday	10/12/2021	07.00 h
• Opening times of exercise areas	daily approx. 30 minutes before the start of the 1st competition		

Competitions CSI3*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters close					
All competitions	the evening of the respective competitions		19.00 h	////////	////////////////
• Competition 04 – penalties + time	Friday	10/12/2021	08.00 h	238.2.1	€ 1.000,00
• Competition 05 – penalties + time	Saturday	11/12/2021	09.45 h	238.2.1	€ 1.500,00
• Competition 06 – with jump-off	Saturday	11/12/2021	21.50 h	238.2.2	€ 10.000,00
• Competition 07 – speed and handiness	Sunday	12/12/2021	following comp. 10	239/263	€ 1.500,00
• Competition 08 – with jump-off	Friday	10/12/2021	21.30 h	238.2.2	€ 18.800,00 plus a Humbaur voucher to the value of € 7.000 € Total: € 25.800,00
• Competition 09 – with jump-off	Saturday	11/12/2021	13.30 h	238.2.2	€ 18.900,00 plus a Humbaur voucher to the value of € 7.000 € Total: € 25.900,00
• Competition 10 – with jump-off	Sunday	12/12/2021	15.00 h	238.2.2	€ 35.000,00 plus a VW car to the value of € 28.000,00 Total: € 63.000,00
• Total Prize Money	€ 86.700,00				
• Total prizes in kind	€ 42.000,00				
Prizes in Kind Competition 8 Humbaur voucher	€ 7.000,00				
Prizes in Kind Competition 9 Humbaur voucher	€ 7.000,00				
Prizes in Kind Grand Prix (comp. 10) 1 st place VW car	€ 28.000,00				
• Total (prize-money and prizes in kind)	€ 128.700,00				

CSIYH1*					
• Competition 11 – penalties + time	Friday	10/12/2021	12.40 h	238.2.1	800,00 €
• Competition 12 – with jump-off	Saturday	11/12/2021	20.15 h	238.2.2	10.000,00 €
• Competition 13 – two phases	Saturday	11/12/2021	07.30 h	274.1.5.3	1.000,00 €
• Total Prize Money	€ 11.800,00				
• Total prizes in kind	./.				
• Total (prize-money and prizes in kind)	€ 11.800,00				

Competitions CSIAm A :	Day	Date	Time	Art	Prize Money
• Declaration of Starters close	the evening of the respective competitions		19.00 h	////////	////////////////
• Competition 14 – penalties + time	Friday	10/12/2021	11.00 h	238.2.1	300,00 €
• Competition 15 – penalties + time	Saturday	11/12/2021	09.00 h	238.2.1	300,00 €
• Competition 16 – two phases	Sunday	12/12/2021	08.00 h	274.1.5.3	400,00 €
• Competition 17 – penalties + time	Friday	10/12/2021	11.40 h	238.2.1	500,00 €
• Competition 18 – penalties + time	Saturday	11/12/2021	12.00 h	238.2.1	500,00 €
• Competition 19 – two phases	Sunday	12/12/2021	08.45 h	274.1.5.3	600,00 €
• Competition 20 – penalties + time	Friday	10/12/2021	14.30 h	238.2.1	600,00 €
• Competition 21 – penalties + time	Saturday	11/12/2021	11.00 h	238.2.1	600,00 €
• Competition 22 – two phases	Sunday	12/12/2021	13.50 h	274.1.5.3	1.000,00 €
Total Prize Money	€ 4.800,00				
Prizes in Kind	./.				

OVERALL PRIZE MONEY	€ 103.300,00
OVERALL PRIZES IN KIND	€ 42.000,00
OVERALL VALUE	€ 145.300,00

Applicable government tax to be deducted from Prize Money (see XIV.8).

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – ./.
 Best foreign athlete - ./.
 Best home athlete – ./.
 Team awards – ./.

PRIZE – CLASSIFICATION:

./.

IX. COMPETITION DETAIL

1. CSI3*

FIRST DAY: FRIDAY

DATE: 10/12/2021

COMPETITION No 4 – CSI3*

Time: 08:00 h

Jumping Competition acc. to Penalties and Time – international Small Tour / Medium Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,35 m
Number of horses per Athlete: 2
Maximum number of starters: if more than 100, please refer to Section XIV.9 *
Total prize money: € 1.000
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐
Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

COMPETITION No 8 – CSI3*

Time: approx. 21:30 h

Jumping Competition with Jump-Off – international 1st Qualifier for Competition 10 – Big Tour

This competition counts for the Longines Rankings Group D

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)
Speed: 350 m/min.
Height of obstacles: 1,50 m
Number of horses per Athlete: 1
Maximum number of starters: 85
Total value: € 25.800 (Longines Ranking list group D)
Total prize money: € 18.800,00
Prizes in kind: 1st place: € 7.000,00 – Humbaur voucher plus € 1.514
Breakdown of prize-money: as of 2nd place: € 5.160/3.870/2.580/1.548/1.161/774/
645/516/516/258/258
Additional prize money, not covered by the prize money chart: € 125,00.

* * * * *

COMPETITION No 11- CSIYH1*

Time: approx. 12.40 h

Jumping Competition acc. to Penalties and Time – international Youngster Tour - Qualifier for Competition 12

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,35 m (the obstacles will be raised by approx. 5 cm for the 7 year old horses)
Number of horses per Athlete: 2, 6 or 7 years old (per age group 1 horse)
Maximum number of starters: if more than 100, please refer to Section XIV.9 *
Total prize money: € 800
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐
Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

SECOND DAY: SATURDAY

DATE: 11/12/2021

COMPETITION No 13 – CSIYH1 *

Time: approx. 07:30 h

**Jumping Competition in Two Phases – international
Small Final Youngster Tour**

Open to: all athlete/horse combinations from competition 11 not eligible for competition 12

Table: A acc. to Art. 274.1.5.3 (both phases against the clock)

Speed: 350 m/min.

Height of obstacles: 1,35 m (the obstacles will be raised by approx. 5 cm for the 7 year old horses)

Number of horses per Athlete: 2, 6 or 7 years old (per age group 1 horse)

Maximum number of starters: if more than 100, please refer to Section XIV.9 *

Total prize money: **€ 1.000,00**

Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

COMPETITION No 5 – CSI3*

Time: 09:45 h

**Jumping Competition acc. to Penalties and Time – international
Small Tour**

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)

Speed: 350 m/min.

Height of obstacles: 1,40 m

Number of horses per Athlete: 1

Maximum number of starters: 100

Total prize money: € 1.500,00

Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

COMPETITION No 9 – CSI3*

Time: approx. 13:30 h

**Jumping Competition with Jump-Off – international
2nd Qualifier for Competition 10 – Big Tour
This competition counts for the Longines Rankings Group D**

Table: A acc. to Art. 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)

Speed: 350 m/min.

Height of obstacles: 1,50 m

Number of horses per Athlete: 1

Maximum number of starters: 85

Total value: € 25.900 (Longines Ranking list group D)

Total prize money: € 18.900,00

Prizes in kind: 1st place: € 7.000,00 – Humbaur voucher plus € 1.547

Breakdown of prize-money: as of 2nd place: € 5.180/3.885/2.590/1.554/1.165/777/
648/518/518/259/259

Additional prize money, not covered by the prize money chart: € 125,00.

* * * * *

COMPETITION No 12 – CSIYH1*

Time: approx. 20:15 h

Jumping Competition with Jump-Off – international
Grand Final Youngster Tour

Open to: the best 20 athlete/horse combinations from competition 11 (plus those ex aequo on the 20th place),

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place)

Speed: 350 m/min.

Height of obstacles: 1,35 m (the obstacles will be raised by approx. 5 cm for the 7 year old horses)

Number of horses per Athlete: 2, 6 or 7 years old (per age group 1 horse)

Maximum number of starters: 20 (plus those ex aequo on the 20th place)

Total prize money: € 10.000,00

Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐
* * * * *

COMPETITION No 6 – CSI3*

Time: approx. 21:50 h

Jumping Competition in Two Phases – international
Medium Tour

Table: A acc. to Article 274.1.5.3 (both phases against the clock)

Speed: 350 m/min.

Height of obstacles: 1,45 m

Number of horses per Athlete: 1

Maximum number of starters: 100

Total prize money: € 10.000,00

Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐
Additional prize money, not covered by the prize money chart: € 50,00.

* * * * *

THIRD DAY: SUNDAY

DATE: 12/12/2021

COMPETITION No 10 – CSI3*

Time: approx. 15:00 h

Jumping Competition with Jump-Off – international
Grand Prix of Federal Republic of Germany (Big Tour)
This competition counts for the Longines Rankings Group C

Admitted athletes:

- The winner of the last German Championships (seniors)
- The individual Jumping medal winners of the last Olympic and Pan-American Games
- The individual Jumping medal winners of the last World and Continental Championships
- The winner of the last FEI World Cup™ Jumping Final.
- up to a total number of 55 the best athletes from competition 8 and 9 (plus those ex aequo on the 55th place) acc. to the following point system:
Winner: Number of starters in competition 8 + 1 point
Second: Number of starters in competition 8 - 1 point
Third: Number of starters in competition 8 – 2 points etc.
(competition 8 and 9 are rated equal)

If an athlete withdraws the next best athlete moves up.

Admitted horses Grand Prix: All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix. Please refer to the competitions listed under Art 261.4.4 for FEI competitions that may count for fulfilling the eligibility requirement.

Table: A acc. to Article 238.2.2 (acc. to penalties and time, with one jump-off in case of equality of penalties for the 1st place).

Speed: 350 m/min.

Height of obstacles: 1,55 m

Number of horses per Athlete: 1

Maximum number of starters: 55 (plus those ex aequo on the 55th place)

Total value: € 63.000,00 (€ 52.239 count for the Longines Ranking list group C)

Total prize money: € 35.000,00

Prizes in kind: 1st place: € 28.000,00 – VW car

Breakdown of prize-money: as of 2nd place: € 10.448/7.836/5.224/3.134/2.351/1.567/
1.306/1.045/1.045/522/522

Additional prize money, not covered by the prize money chart: € 200,00.

* * * * *

COMPETITION No 7 – CSI 3*

Time: following comp. 10

Speed and Handiness Competition – international –

Small Tour / Medium Tour

Table: C acc. to Art. 239/263 (acc. to time with conversion of penalties into second)

Time limit: 120 or 180 seconds

Height of obstacles: 1,40 m

Number of horses per Athlete 2

Maximum number of starters: if more than 100, please refer to Section XIV.9 *

Total prize money: € 1.500,00

Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

2. CSI AM A

FIRST DAY: FRIDAY

DATE: 10/12/2021

COMPETITION No 14

Time: approx. 11:00 h

Jumping Competition acc. to Penalties and Time – international ESCON Jumping Club – Small Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,15 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 300,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 8,00.

* * * * *

COMPETITION No 17

Time: approx. 11:40 h

Jumping Competition acc. to Penalties and Time – international ESCON Jumping Club – Medium Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,25 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 500,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

COMPETITION No 20

Time: approx. 14:30 h

Jumping Competition acc. to Penalties and Time – international ESCON Jumping Club – Large Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,35 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 600,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

SECOND DAY: SATURDAY

DATE: 11/12/2021

COMPETITION No 15

Time: 09:00 h

Jumping Competition acc. to Penalties and Time – international
ESCON Jumping Club – Small Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,15 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 300,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 8,00.

* * * * *

COMPETITION No 18

Time: approx. 12:00 h

Jumping Competition acc. to Penalties and Time – international
ESCON Jumping Club – Medium Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,25 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 500,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

COMPETITION No 21

Time: approx. 11:00 h

Jumping Competition acc. to Penalties and Time – international
ESCON Jumping Club – Large Tour

Table: A acc. to Article 238.2.1 (acc. to penalties and time, without jump-off)
Speed: 350 m/min.
Height of obstacles: 1,35 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 600,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

THIRD DAY: SUNDAY

DATE: 12/12/2021

COMPETITION No 16

Time: 08:00 h

Jumping Competition in Two Phases – international
ESCON Jumping Club – Small Tour

Table: A acc. to Article 274.1.5.3 (both phases against the clock)
Speed: 350 m/min.
Height of obstacles: 1,20 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 400,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 8,00.

* * * * *

COMPETITION No 19

Time: 08:45 h

Jumping Competition in Two Phases – international
ESCON Jumping Club – Medium Tour

Table: A acc. to Article 274.1.5.3 (both phases against the clock)
Speed: 350 m/min.
Height of obstacles: 1,30 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 600,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

COMPETITION No 22

Time: 13:50 h

Jumping Competition in Two Phases – international
ESCON Jumping Club – Large Tour

Table: A acc. to Article 274.1.5.3 (both phases against the clock)
Speed: 350 m/min.
Height of obstacles: 1,40 m
Number of horses per Athlete: 2
Number of starters: 100
Total prize money € 1.000,00
Chart to be used: 1 (25% to the winner) ☒
2 (33% to the winner) ☐

Additional prize money, not covered by the prize money chart: € 10,00.

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Dorint Grand Hotel Dortmund (4 star-Hotel)

Address: Lindemannstr. 88, 44137 Dortmund

Telephone: +49 231 911 30

Hotel reservation of Athletes has to be done in writing together with the definitive entries – either by fax or by email. The organiser cannot ensure hotel bookings that are not made as described above, i. e. reaching them by phone or after closing date of entries. All costs will be at the athlete's own expense.

Meals

Meals will be made available on the show grounds from Friday, 10/12/2021 to Sunday, 12/12/2021.

Meals for athletes taking part in competition 4 - 13 (CSI3*/CSIYH1*) will be at the athletes' own expense. VIP bands may be bought at a prize of € 195 (incl. VAT).

Meals for athletes taking part in competition 14 – 22 (CSIAm A) will be made available acc. to the respective booking form.

2. GROOMS

Accommodation.

Hotel reservation of grooms has to be organized by the athletes themselves.

All costs will be at the athlete's own expense.

Meals.

Meals will be made available on the show grounds from Thursday, 09/12/2021 to Sunday, 12/12/2021. Meals will be at the athletes'. Meal vouchers can be bought in the show office at a price of € 75,00 for the whole weekend.

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws:

Starting order by draw acc. to Art. 252 provided it is not stated otherwise in the competitions.

Time, date and location:

The draw will take place in the show office approx. 15 minutes after closing time of declaration of the respective competition.

2. COMPETITION ARENA(S)

Dimensions: 35 x 68 m

Type of Footing: sand

3. PRACTICE ARENA(S)

Dimensions: 20 x 50 m and 20 x 40 m

Type of Footing: sand

Athletes must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m +20% 3m x 4m

Horses will be stabled on the grounds or in stable tents of the "Westfalahallen" Dortmund from Thursday, 09/12/2021, 09.00 h – Sunday, 12/12/2021. The necessary number of boxes has to be given with the entries - the order ins binding. Unless boxes have been reserved by closing date of definite entries, per horse or respectively horse slot entered one box will be reserved by the OC. Only the assigned stables may be used. Shavings can be bought on site with the stable manager. Hay, straw and forage and mangers have to be brought along. Electricity and parking site has to be ordered and paid for with the entries.
>> It is strictly prohibited to smoke in the stable area! <<

5. SAFETY CUPS

Name of Manufacturer: Isi Trade

6. TIMING DEVICE

Name of Manufacturer: TagHeuer

Model: CP540

FEI Report number: 22010028A

7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

No ☒

Name of the company: FSEVENT
Contact person at Event
Name: Falk Schlömer
FEI ID number: 10122930
Contact email: info@turnierorg.de

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your event?

No ☒

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 8 – depending on Covid-19 regulations.

All Prize Giving Ceremonies must strictly follow the [Covid-19 guidelines for Prize giving protocols and media activities](#).

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event: Yes ☒ No ☐

Name of your ticketing provider: Westfalenhallen Dortmund

Web address to buy ticket: <https://ticket.westfalenhallen.de/eventim.webshop/webticket/eventlist>

12. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by the Athlete.

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

There will be no shuttle service.

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

NUMBER OF ACCREDITED PERSONS - depending on the Covid-19 regulations:

Athlete: CSI3*/CSIYH1*: 1 per athlete

CSIAm A: 1 per participating horse

Partner: ./.

Groom: CSI3*/CSIYH1*: 1 per athlete

CSIAm A: 1 per participating horse

Horse Owner: 2 accreditations per horse acc. to FEI-Passport, except if the Covid-19 local/regional/national Governmental restrictions forbid the attendance of persons not performing necessary tasks in relation to the competitions.

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Johannsmann Transport-Service GmbH
Address: Hagenort 6
33803 Steinhagen
Telephone: +49.52 04-890111
Fax: +49.52 04 – 89 02 22
Email: info@johannsmann-pferdetransporte.de
Opening Times: 08.00 h to 16.00 h

Customs and veterinary fees will not be taken over.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations: ./.
Quarantine period: ./.
Specimen Import Licence applied: ./.

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see (https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
- German Animal Health Act (Tiergesundheitsgesetz):
www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.
Furthermore the OC declines any liability for damages or illnesses to participating or stabled horses!

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

N/A

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

5. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

7. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

8. ADDITIONAL INFORMATION FROM THE OC

8.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

8.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

8.3 FEI-PASSPORTS

Horses entered in CIMs (CSI1*/CSI2*/CSIU25 A+B/CSIJY A+B/CSIAm A+B/CSIch A+B) as well as CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

8.4 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

8.5 DATA PROTECTION BASIC REGULATION

With the entry declaration the athlete agrees that the show organizers are permitted to save their data and uses photos and film footages made at the event of the athlete for publications.

8.6 DOGS

If dogs are allowed at the event:

All dogs must be leashed and affixed to a human or stationary object on the whole show ground and in the stable area. Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue (Art. 109.13 General RG).

8.7 INFORMATION ON COVID19

FEI: see Covid-19 Frequently Asked Questions (FAQs): <https://inside.fei.org/fei/covid-19/faqs>

NF GER: see "Coronavirus: "Impact on Equestrian Sport" (Auswirkungen auf den Pferdesport): <https://www.pferd-aktuell.de/coronavirus>

8.8 HYGIENE MEASURES IN CONNECTION WITH THE EHV-1

For all measures in place at the time of the Event, please refer to:

<https://inside.fei.org/fei/ehv-1>.

8.9 VIOLATIONS OF PRINCIPLES OF HORSEMANSHIP

The OC reserves the right in case of violations of principles of horsemanship to suspend athletes from the event.

An infringement is committed by a person who

- a) damages the reputation of Equestrian sport
- b) fails to comply with any of the orders given within the competence of the FEI, NF or Show Direction
- c) disturbs or impedes the proper handling of an event or who causes annoyance due to improper conduct
- d) prejudices the horse's welfare, for example tortures, ill-treated, malnourished, poorly groomed, stabled or transported a horse
- e) misconducts towards visitors, helpers, guests, officials of the event

Athletes are not entitled to a refund of any competition fees or to a compensation

In case of infringements the OC also reserves the right to publish respective communications.

8.10 IDENTIFICATION NUMBERS

Horses may not leave the stables without identification numbers.

8.11 PRIZE MONEY

As a rule, all athletes receive their prize money by bank transfer.

Therefore the athlete has to issue a corresponding invoice of the prize-money to the organizer (ESCON-Marketing GmbH, Europa-Allee 12, 49685 Emstek). The invoice can also be sent by email to meldestelle@escon-marketing.de.

The bank transfer will only be made if this invoice has been received. Only then the costs will be settled and the payment will be made.

On request of the athlete, the organizer can write a corresponding counter-account of the incurred costs, otherwise this statement is considered as proof of expenses.

Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W3*-5*/CSIO3*-5*/CSI3*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSIO1*-2*/CSIO-W1*-2* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 6 y.o. *
CSI-W2*/CSI2* World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 6 y.o.
CSI-W1*/CSI1* World Cup, Power and Skill, Derby Grand Prix, if not the World Cup Competition, and other Competitions Grand Prix, if not the World Cup Competition, and other Competitions if height max. 1.30m	As of 18 th year As of 14 th year As of 12 th year	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with FEI	Min. 6 y.o.
CSIU-25 Competitions if height max. 1.40m	As of 16 th year to end 25 th year As of 14 th year to end 25 th year	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm Competitions if height max. 1.30m	As of 14 th year as of 12 th year	Min. 6 y.o.
CSIYH	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

Art. 254.1.1: Horses entered for CSIO2 Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2* Events must be at least 6 years old; Horses entered for CSIO2* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with **25%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48	49-100	101-110 declared starters	111-120 declared starters
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 th to last*	First 16 acc. to percentages below; extra prizes for 17 th to last*	First 20 acc. to percentages below; extra prizes for 21 st to last*
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000	133% = 53'200	166% = 66'400
		%	%	%	%
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below.	25 10'000	25 10'000	25 13'300	25 16'600
2		20 8000	20 8000	20 10'640	20 13'280
3		15 6000	15 6000	15 7980	15 9960
4		10 4000	10 4000	9 4788	8 5312
5		7 2800	7 2800	6.5 3458	6 3984
6	5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.	5.5 2200	5.5 2200	5 2660	4.5 2988
7		4 1600	4 1600	3.5 1862	3 1992
8		3 1200	3 1200	2.5 1330	2.5 1660
9		3 1200	3 1200	2.5 1330	2.5 1660
10	10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	2.5 1000	2.5 1000	2 1064	2 1328
11		2.5 1000	2.5 1000	2 1064	2 1328
12	n/a	2.5 1000	2.5 1000	2 1064	2 1328
Total	40'000	100% 40'000	100% 40'000		
13			Extra prizes for 13 th to last place*	1.5 798	1.5 996
14				1.5 798	1.5 996
15				1 532	1 664
16				1 532	1 664
Total				100% 53'200	
17				Extra prizes for 17 th to last place*	1 664
18					0.5 332
19					0.5 332
20					0.5 332
Total					100% 66'400
					Extra prizes for 21 st to last place*

* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

Prize Money Distribution Chart 2: Prize money distribution with **33%** of prize money for the winner *updated 30.01.2019*

N° of starters	up to 11	12-48	49-100	101-110 declared starters	111-120 declared starters
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 th to last*	First 16 acc. to percentages below; extra prizes for 17 th to last*	First 20 acc. to percentages below; extra prizes for 21 st to last*
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000	133% = 53'200	166% = 66'400
		%	%	%	%
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below.	33 13'200	33 13'200	33 17'556	33 21'912
2		20 8000	20 8000	19.5 10'374	19.5 12'948
3		15 6000	15 6000	14.5 7714	14.5 9628
4		10 4000	10 4000	9.5 5054	8.5 5644
5		6 2400	6 2400	5.5 2926	5 3320
6	5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete.	4.5 1800	4.5 1800	4 2128	3.5 2324
7		3 1200	3 1200	2.5 1330	2.5 1660
8		2.5 1000	2.5 1000	2 1064	2 1328
9		2 800	2 800	2 1064	2 1328
10		2 800	2 800	2 1064	2 1328
11	10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	1 400	1 400	1 532	1 664
12	n/a	1 400	1 400	1 532	1 664
Total	40'000	100% 40'000	100% 40'000		
13			Extra prizes for 13 th to last place*	1 532	1 664
14				1 532	1 664
15				1 532	1 664
16				0.5 266	0.5 332
Total				100% 53'200	
17				Extra prizes for 17 th to last place*	0.5 332
18					0.5 332
19					0.5 332
20					0.5 332
Total					100% 66'400
					Extra prizes for 21 st to last place*

* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Distribution of Prizes and Indemnities

Reimbursement of prize-money to all CSI2* and CSIYH1* athletes will be paid out by bank transfer per athlete (not per horse resp. per horse owner) within 14 days after the OC has received the invoice of the prize money. For this purpose the athlete has to send an invoice to the OC. If the transfer will not be possible due to wrong or incomplete bank information, the OC reserves the right to charge a handling fee, that will be invoiced by the bank. The OC reserves the right to reimburse smaller prize-money amounts to CSIAm A athletes either in cash or by cheque or otherwise by bank transfer.

All prizes in kind rewarded instead of prize money will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Other or especially higher premiums or prize money amounts than mentioned above have to be notified by the OC explicitly in writing, otherwise the above mentioned amounts apply. If no other information is given and without prior notice prizes in kind (cars or similar) will be distributed instead, the athlete may reject the prize-money replacement. In that case only the prize-money published in the schedule would be distributed, the prize in kind would remain with the OC.

Settlement will be done with the athlete (disregarding any agreements between athlete and proprietor), thus the OC will be disburdened. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. As a rule the following income tax will be due, taking into account the prize money or prizes in kind rewarded instead of prize money per day: no taxes up to 250 EUR, 15 % exceeding 250 EUR; plus solidarity fee (at present 5.5 % on the amount of the tax deduction).

Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of consecutive placings and of possible prizes in kind (e. g. a car) is divided accordingly between the respective athletes.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

10. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: the OC must provide 133% of the original Competition prize money, which is to be distributed among the 16 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.
- 111 to 120 declared starters: the OC must provide 166% of the original Competition prize money, which is to be distributed among the 20 best placed athletes in the Competition according to the prize money distribution chart I or II. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

If more than 120 starters are declared, the OC must split the Competition into two groups and provide 200% of the original Competition prize money which is to be divided equally between the two groups. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have two groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 200 declared starters, the OC must split the Competition into three groups and provide the same percentages of additional prize money as indicated above (100% of original Competition prize money to be provided for each of the three groups if each group has 100 or fewer starters; 133% of original prize money to be provided for each group if any of the three groups has 101-110 starters; 166% of original prize money to be provided for each if any of the three groups has 111-120 starters).

³ For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ competitions, the minimum prize money requirements indicated above for the Grand Prix apply only to the FEI World Cup™ Competition as it has the status of a Grand Prix; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition. Refer to the FEI Jumping World Cup™ rules for details relating to date of implementation of this rule at CSI-W Events.

11. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- **Compulsory Fee:** Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
 - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- **Discretionary Fee:** Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- **Entry Fee:** The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
 - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10246860
Name*: Droste
First Name*: Niklas
E-Mail*: meldestelle@escon-marketing.de
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI3*/CSIYH1*/CSIAm A

TIMING PROVIDER

FEI ID¹: 10122930
Name*: Schlömer
First Name*: Falk
E-Mail*: info@turnierorg.de
Access Rights*: ☒ Admin² ☐ Consult³
Events⁴: CSI3*/CSIYH1*/CSIAm A

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST